

Position Description

Director of Christian Education

Mt. Pleasant Presbyterian Church
302 Hibben Street
Mt. Pleasant, SC 29464

Mt. Pleasant Presbyterian Church (MPPC) is seeking a full-time Director of Christian Education (DCE) with an advanced degree for its 2500+ member congregation. This new position is vital in helping us achieve our goal of moving our congregation from membership to discipleship. The DCE's three primary responsibilities will be: (1) to work with the session and lay teachers in planning, approving, overseeing, and evaluating MPPC's adult educational offerings; (2) to lead and manage MPPC's three-member team of children's and youth Christian educators; and (3) to work with the Director of the Learning Center (MPPC's community preschool) to select, approve, and oversee the Christian education curricula for the preschool programs. The DCE is accountable to the senior pastor/head of staff.

Specific duties are to:

- Assess church educational needs and provide leadership for adult lay teachers and educational ministry teams in planning/evaluating curricula and programs.
- Ensure that curriculum is in the reformed theological tradition and will provide for members' spiritual development.
- Recruit adult teachers for Sunday educational offerings and other planning teams.
- Train adult lay teachers as needed.
- Occasionally teach adult church school classes and short term studies.
- Engage new members into educational programs through conversation, invitation, and encouragement.
- Serve as a resource for curricular planning/evaluation and for obtaining appropriate curricular materials in the reformed theological tradition.
- Provide administrative leadership for Christian educators and facilitate team meetings.
- Work with lay adult teachers and program educational staff to ensure that all educational programs are supportive of the goals of the educational ministries of the church.
- Help coordinate teachers and classroom use.
- Provide advertising and communications about educational offerings through church communication tools.
- Approve and oversee Christian education curricula for community preschool programs while working with the Director of MPPC Learning Center.
- Be alert to emerging educational trends, opportunities, curricula and resources and provide information as appropriate.
- Understand and manage effectively the budgeted ministry funds.

A Successful Candidate will hold and demonstrate the following qualifications and characteristics:

- Has an earned master's or doctoral degree.
- Has completed formal education or training in Christian Education.
- Has five or more years of experience as a Christian Educator in a large church.

- Supervisory experience preferred.
- Demonstrates a strong Christian faith and belief in the mission of the Presbyterian Church(USA).
- Exhibits excellent listening, verbal, and written communication skills.
- Displays outstanding interpersonal skills. Shows caring and respect for all. Open to others' ideas/opinions. Creates feelings of belonging in group/team members. Can resolve conflict when it occurs.
- Exhibits a passion for teaching that encourages adult students to actively participate in learning and teaching. Creatively uses instructional strategies to maximize the learning potential. Able to coach others in effective teaching strategies.
- Models being a life-long learner. Seeks to self-educate and pursue CE opportunities for personal and spiritual growth.
- Holds self and others accountable for meeting responsibilities and deadlines.
- Is tactfully assertive. Recognizes that a variety of opinions exist in a large church regarding educational offerings, and our offerings must fall within the reformed theological tradition.
- Able to effectively supervise other Christian educators with diplomacy.
- Demonstrates adaptability in the face of church challenges. Our church is a missional church and yet our missions are outshining our stewardship. We believe our educational efforts will help equip and foster greater discipleship and more disciplined stewardship enabling continued support of the missions we hold dear.

Additional information including salary and church information can be found on the Ministry Information Form (MIF) on the PC(USA) Church Leadership Connections system -- www.pcusa/clc.org

Interested candidates are encouraged to apply through the www.pcusa/clc.org site.

Resumes/questions may be submitted to Jane R. Parker, DCE Search Team:
janerparker@yahoo.com

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